

慈濟大學教師研究獎助辦法
Tzu Chi University
Rules for Awarding Research Endeavors

109年3月18日第171次行政會議修正通過

第一條 慈濟大學（以下簡稱本校）為鼓勵及提升教師研究，特訂定本辦法，並由本校研究發展處（以下簡稱研發處）執行下列事項。

Article 1

Tzu Chi University (hereinafter referred to as the University) has formulated these rules to encourage and enhance the research endeavors of faculty members. The Office of Research and Development (hereinafter referred to as the R&D Office) is responsible for administrative matters.

第二條 本校助理教授級以上專任教師於到職或由講師升等至助理教授級以上的二年內，得依下列規定申請「新進教師研究室設置費」，相關法規及執行程序依研發處公告辦理。

Article 2

Within two years after they have joined the University, full-time professors, associate professors, assistant professors, and assistant professors who have been promoted from lecturers, are eligible to apply for the setup fee related to their research facilities.

一、 醫學及生命科學領域新進專任教師，以教授150萬、副教授100萬、助理教授60萬為上限。實驗室設置於全新空間者得另補助至多30萬元。整體補助經費之運用含實驗室水電，實驗桌等之配置。硬體工程由教師提請本校總務處營繕組協助建置。

1. The University provides a setup fee to eligible faculty members in the field of medicine or life sciences, and the amount is listed below:

- Professor: Up to NT\$1.5 million
- Associate professor: Up to NT\$1 million
- Assistant professor: Up to NT\$600,000

Those who set up their laboratories in a brand new space are entitled to an additional amount up to NT\$300,000.

Faculty members can use the setup fee for configuration of the laboratory's water and electricity, purchase of laboratory tables, etc.

The Construction Team of the University's Office of General Affairs is responsible for constructing the facility.

二、 人文社會及教育傳播領域新進助理教授以上專任教師以 30 萬為上限。

2. The University provides a setup fee up to NT\$300,000 to eligible faculty members in the field of humanities, social sciences, education, and communication studies.

三、 補助項目由業務權責單位審查，並依實際狀況調整。

3. Details of the setup fee will be reviewed and adjusted by the responsible departments.

四、 新進教師研究設備耗材購置費使用期限為具申請資格或升等至該職位起五年內。

4. Faculty members are required to utilize the setup fee within five years after they become eligible to apply for it.

五、 本購置費採單次申請。特殊需求者得專案申請，其權利義務另以合約訂定之。

5. Faculty members can apply for the setup fee only one time. In case of any special circumstances, they need to submit a special request, and their rights and obligations shall be stipulated in a contract.

第三條 本校專任教師以計畫主持人身份承接校外研究計畫，依校外機構（單位）之規定，且於申請前經審核同意者，本校得提供「校外研究計畫配合款」。配合款使用期限與計畫執行期限相同。

Article 3

In case a full-time faculty member undertakes an off-campus research project as a project host, has followed the rules of the funding institution, and obtained the University's approval beforehand, the University will provide a matching fund to assist the faculty member to carry out the project. The faculty member must utilize the matching fund during the project period.

第四條 本校專任教師（合聘專任教師除外）以計畫主持人身份，經校訂計畫申請程序，同時以慈濟大學名義簽約執行之校外研究計畫且未依上述第三條提供配合款者，得於計畫撥款後，且於計畫執行日起的三個月內，依下列規定申請「校外研究計畫相對獎助款」，經研發處核定後撥付：

Article 4

Full-time faculty members (except for those with a joint appointment), who are project hosts that have followed the University's procedures, and signed an off-campus research project in the name of the University, yet have not applied for the University's matching fund in accordance with Article 3 above, after the project is funded, and within three months after the first day of carrying out the project, can apply for the University's supporting fund, and the R&D Office will process their application.

一、 慈濟基金會委託之整合型計畫：核撥 10%之相對獎助款。

1. The interdisciplinary project commissioned by Tzu Chi Charity

Foundation: The University will provide a supporting fund, which is 10% of the project amount.

二、 其他來源之計畫：

2. Other project:

(一)計畫總經費扣除管理費=淨研究經費；相對獎助款採級距式累進計算，額度比例如下表。

Net project amount=Project amount - administrative expenses.

The details of the University's supporting funds are listed below:

	Net Project Amount				核撥上限 Maximum Amount of Supporting Fund
	150萬以下 NT\$ 1,500,000 or Less	150-250萬 NT\$ 1,500,001 - 2,500,000	250-350萬 NT\$ 2,500,001 - 3,500,000	350萬以上 More than NT\$ 3,500,000	
一般教師 Supporting Fund Provided to Other Faculty Members	15% x net project amount	10% x (net project amount – NT\$1,500,000) + NT\$ 225,000	8% x (net project amount – NT\$2,500,000) + NT\$ 325,000	5% x (net project amount – NT\$3,500,000) + NT\$ 405,000	45萬 NT\$ 450,000

三年內新進教師 Supporting Fund Provided to Faculty Members Who Joined the University Less Than Three Years Earlier	25% x net project amount	15% x (net project amount – NT\$1,500,000) + NT\$ 375,000	10% x (net project amount – NT\$2,500,000) + NT\$ 525,000	5% x (net project amount – NT\$3,500,000) + NT\$ 625,000	65萬 NT\$ 650,000
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(二)研究計畫相對獎助款之發放，可由計畫主持人擇一選定：(經選定後不得變更)

- 1.全數入研究帳戶。或
- 2.半數入研究帳戶、半數入個人戶。

(2) The project host can choose one of the two ways listed below, regarding how the University can deposit the supporting fund into an account(s), and once it has been decided, the project host is unable to make any changes:

- (i) Deposit 100% into a research account
- (ii) Deposit 50% into a research account and 50% into a personal account.

(三)上述「計畫總額」指實質撥入並在本校執行之金額。

未載明或未編列 10%(公立或法人來源)或 15%(私人企業來源)以上之管理費者，不予核撥。管理費之比率，以計畫核定總額計算之。法人另有規定且未足 10%者，依計畫之管理費核撥。

(3)

- (i) The project amount mentioned above is the amount that a funding institution has or will deposit into a university's account.
- (ii) In case the project host hasn't specified a certain percentage of the project amount as administrative expenses in the contract, such as 10% related to a public funding institution or NGOs, or 15% related to a for-profit funding organization, the University will not provide a supporting fund.
- (iii) If the percentage of the administrative expenses is specified in the contract, and it's less than 10% related to a public lending institution on NGO, or less than 15% related to a for-profit organization, the University will provide a supporting fund according to the percentage stated in the contract.

三、 相對獎助款使用期限為計畫執行日起六年內。

3. Faculty members are required to utilize the supporting fund within six years after the first day of carrying out the project.

四、 本條款不適用於非研究屬性之計畫。

4. These rules are not applicable for projects not related to research.

第五條 本校教師得申請本校受慈濟基金會委託執行之階段性整合型計畫：相關辦法及執行程序另訂之。

Article 5

Faculty members can apply for the University's interdisciplinary projects related to Tzu Chi Charity Foundation, and the University has formulated implementation rules for carrying out these projects.

第六條 本校專任教師（合聘專任教師除外）得依下列規定申請校內個人型研究計畫。

Article 6

Full-time faculty members (except for those with a joint appointment) can apply for individual research projects listed below:

一、 申請人資格：申請該年科技部計畫未通過且無其他校內外研究計畫者（執行中科技部計畫若經展延三個月內者不計），得進行教師研究傳習，依傳授者輔導後之修改計畫，提出申請。第二次（含以上）申請者，需具備下列條件：申請之前二年（前二年1月1日至申請日止），以第一或通訊作者且以本校名義，於有審查制度之期刊發表論文。生醫領域需發表於SCI,SSCI或EI等期刊。

1. Eligibility:

(1) Faculty members who haven't been awarded for any project(s) from the Ministry of Science and Technology (a project whose period has been extended for three more months is regarded as ended on the last day of the project period) or any other on-campus/off-campus project(s), have discussed in detail with other senior faculty members, and revised their projects based on the advice of those senior faculty members.

(2) Faculty members who have submitted their application more than once must:

- (i) Have published a research paper in a qualified journal, as a first author or corresponding author, and under the name of the University, during the period from January 1 of the year before the last year to the resubmission date.
- (ii) Have published a research paper in a journal associated with SCI, SSCI, or EI, if the faculty members are in the field of biomedicine.

二、 性別平等相關之研究計畫優先補助。

2. Research projects related to gender equality are highly prioritized by the University for funding.

三、 申請時間：每年 9 月至 10 月。

3. Application period: September to October every year

四、 計畫期程：以一年為限，執行期間為每年 1 月 1 日至 12 月 31 日，不得延期。

4. Project period: From January 1 to December 31 of the same year, and the project period shall not be extended.

五、 計畫經費：醫學及生命科學領域為主題者，計畫總金額以 30 萬元；人文社會及教育傳播領域為主題者，以 10 萬元為度；不得編列出國費用、會議費用。

5. Project amount:

(1) A research subject related to medicine or life science: Up to NT\$300,000.

(2) A research subject related to humanities, social sciences, education, or communication studies: Up to NT\$100,000.

(3) The University doesn't provide any funding related to overseas travel and conference attendance.

六、 成果發表：計畫執行完畢後二個月內繳交結案報告，依研發處規劃公開發表成果，並於執行完畢後的二年內，以本校教師名義在相關具水準之學術期刊上出版論文。

6. Sharing research endeavors:

(1) Within two months after their project periods end, faculty members must submit their report(s) to the R&D Office and share their research endeavors with the public.

(2) Within two years after their project periods end, faculty members are required to publish their research papers in a qualified journal.

七、 相關申請及審查依研發處公告辦理。

7. The application and review should follow procedures formulated by the R&D Office.

八、 違反相關規定者，三年內不得再申請。

8. In case of any violations, faculty members will not be allowed to apply within the next three years.

第七條 本辦法經行政會議通過，陳請校長核定後公布實施，修正時亦同。

Article 7

These rules must be approved by a Meeting of University Administrators and rectified by the University president. The same procedure shall be followed for any amendments.

修正歷程

94年10月19日第82次行政會議審議通過
94年12月1日呈董事會核定通過
94年12月14日第84次行政會議通過
95年1月4日董事會核定
95年5月16日第3次四長四院長行政會議修正通過
95年5月30日第4次四長四院長行政會議修正通過
95年7月5日董事會核定
95年10月31日第11次四長四院長行政會議修正通過
95年11月21日第12次四長四院長行政會議修正通過
95年12月6日董事會核定
96年11月13日第32次四長暨院長行政會議修正通過
97年6月17日第51次四長暨院長會議修正通過
97年11月18日第59次四長暨院長會議修正通過
98年3月17日第68次四長暨院長會議修正通過
98年9月1日第77次四長暨院長會議修正通過
98年9月8日第78次四長暨院長會議修正通過
99年4月13日第89次四長暨院長會議修正通過
99年8月10日第94次四長暨院長會議修正通過
99年9月14日第96次四長暨院長會議修正通過
102年11月15日第122次行政會議修正通過
103年4月18日第125次行政會議修正通過
105年3月23日第138次行政會議修正通過
107年5月23日第157次行政會議修正通過
108年9月25日第167次行政會議修正通過